

user is one of the employees of the business entity, the contact information that is distributed includes the corporate contact information.

21 42. A system as recited in claim 20, wherein said administrator module can disable use of the employee contact information for one or more of the previously registered employees.

22 43. In an information management and exchange system having a plurality of registered users with each user having their own profile information, a method for controlling usability of previously received profile information for a registered user, said method comprising the acts of:

- (a) selecting one of the registered users to be disabled;
- (b) identifying those of the registered users whom have previously received profile information from the selected registered user; and
- (c) disabling use of the profile information for the selected registered user by those of the registered users whom have previously received the profile information from the selected registered user.

23 44. A method as recited in claim 43, wherein said method further comprises:
(d) issuing a notification to one or more of the registered users.

24 45. A method for maintaining and distributing contact information for a business entity and employees of the business entity, said method comprising the acts of:

- (a) creating contact information for a business entity;
- (b) storing the contact information for the business entity on a system server;
- (c) creating contact information for employees of the business entity, the contact information for the employees including some individual information and including or referencing the contact information for the business entity;
- (d) storing the contact information for the employees of the business entity on the system server; and
- (e) thereafter distributing the contact information for one or more of the employees to one or more recipients.

25 46. A method as recited in claim 45, wherein the contact information references or comprises additional information.

24 *A7.* A method as recited in claim *46*, wherein the additional information includes at least one of: a graphic object, a text object, a video object, or a link thereto.

27 *A8.* A method as recited in claim *45*, wherein said method further comprises:
(f) displaying the distributed contact information for the one or more employees to the one or more recipients.

28 *A9.* A method as recited in claim *48*, wherein said displaying (f) displays the contact information in a common format regardless of the employee.

*Bi
Concl.* *29* *A9.* A method as recited in claim *49*, wherein the common format is representative of an electronic business card format.

30 *A1.* A method as recited in claim *48*, wherein the recipients are able to contact the employee associated with the distributed contact information by selecting an available communication mechanism.

31 *A2.* A method as recited in claim *51*, wherein the available communication mechanisms are those communication mechanisms that have been authorized by the contact information being displayed.

32 *A3.* A method as recited in claim *45*, wherein said method further comprises:
(f) disabling use by the one or more recipients of the previously distributed contact information for at least one of the employees.

33 *A4.* A method as recited in claim *53*, wherein said method further comprises:
(g) visually notifying the one or more recipients that use of the previously distributed contact information for the at least one of the employees is no longer available.--